

JULY 2009

Kirtland Family Housing Newsletter

1008 Golden Smoke Drive · Albuquerque, NM 87116
Leasing Office Phone 505.232.2049
Maintenance Phone 505.266.0079
Fax 505.255.0155

Office Staff

- Paul Tourné,
Community Director
- Veronica Huling,
Assistant Manager
- Kristi Wagner,
Sr. Leasing Agent
- Christine Coffield,
Accounting

Maintenance Staff

- Wade Little,
Supervisor
- Bill Ward,
Assistant
Supervisor
- Joyce Melton,
Coordinator
- Debbie Melton,
Coordinator

LEASING OFFICE HOURS

Mon, Tue, Thur & Fri
8:00 a.m. to 6:00 p.m.
Wednesday
9:30 a.m. to 6:00 p.m.
Saturday
9:00 a.m. to 1:00 p.m.

MAINTENANCE HOURS

Monday – Friday
7:30 a.m. to 4:30 p.m.

Fireworks

All fireworks are strictly forbidden in all areas on Kirtland Air Force Base, including base housing. The safest way to enjoy fireworks is to attend an outdoor public display put on by professionals. The city of Albuquerque will have a fireworks display at the Balloon Fiesta Park on July 4.

Storage of Flammables

Gasoline – Limited to three (3) gallons and is never to be stored inside the residence. Outside storage should be childproof and must be in a UL approved container.

Propane – All LP gas cylinders used to fuel barbeque grills must be stored outside in fenced area at all times.

Satellite Equipment

KFH does not permit any damage or alterations to the leased premises. You MAY NOT drill holes through outside walls, door jams, window sills, etc. Cables from the satellite dish to the residence must be buried a minimum of three (3) inches deep. They CANNOT be “strung” from the dish or across open areas, attached to the fence. etc.

Playground Equipment

Any such equipment (swingsets, playhouses, slides, trampolines, etc.) are permitted in fenced back yards only. Trampolines must have safety netting installed. Unfenced rear areas are considered to be common landscape grounds and are not to be used for placement of personal property or items.

Barbeques

Barbeques are allowed to be used only in rear yard/areas. All barbeques must be stored within fenced areas or in garages. They're not allowed to be left in the front yard, on the side of the house, etc.

Signs & Posters

Sales, parties, etc.

- Must have a date and address of the advertised event.
- Can go out no earlier than the day before the event.
- Must be removed immediately after the advertised event.

Lost animals, etc.

- Must have the date posted and a phone number.
- Can be up for no more than 48 hours.

Signs that don't have the information required will be removed immediately. If you leave your sign(s) out, KFH will pick them up and you will be charged.

KAFB 31-204 Motor Vehicle Traffic Supervision states:

Do not bring inoperable vehicles on base except to be towed directly to the Auto Hobby Center or the Base Exchange Service Station for repair.

Motor homes, boats, camp trailers, popup campers and utility trailers will not be parked in base housing areas for more than 48 hours.

Vehicles that violate this policy will be impounded at the owner's expense.

Every vehicle stopped or parked on a roadway where there are adjacent curbs shall be stopped or parked with the **right hand wheels** parallel to and within 18 inches of the curb.

Kirtland Family Housing

KFH will be closed
Friday, July 3 and
Saturday, July 4
to observe the
Independence Day
Holiday.

KFH will resume regular
business hours at 8 a.m.
Monday, July 6.

Records Update

Remember, if you re-enlist, pick up rank, change phone numbers, get promoted, etc., come by the office so we can change our records. It's important we have current information.

Thanks

From all of us at KFH, we all enjoy being here working with the Kirtland Team.

Upcoming Events can be viewed online!

See us at:

www.kirtlandfamilyhousing.com

Self Help Items

The following items can be obtained through
Self Help at the Maintenance Office:

Sink Aerators · Basket Strainers · Fluorescent Tubes (on exchange basis)
Furnace Filters (size needed) · Garbage Disposal Stoppers · Rubber Fit-All
Tub Stoppers · Toilet Paper Rollers · Toilet Seats · Toilet Tank Lever
Toilet Flappers · Shower Heads · Paint (touch up – quart size)
Range Hood Filters · Switch Plates · Mouse Traps · Paint Kits
Batteries for Detectors, Remotes & Thermostats
Water Hose & Sprinkler (Pershing Only)

After Hours Emergencies

The following listed items are considered to be after-hours emergencies:

- Sewage Back-Ups of Any Type
- Gas Leaks that set-off the Carbon Monoxide Detector
- Flooding
- No Cold or Hot Water to Entire House
- Toilet Stoppage – If Only Toilet in House
- Large Water Leak
- No Heat
- Range – All Burners or Oven Inoperative
- Carbon Monoxide Detector Inoperative or Beeping
- Smoke Detector Inoperative or Beeping
- No Power to Entire House
- No Power to Appliances or Furnace
- Plumbing Leaking into Rooms
- Inoperative Door – Cannot Secure House
- Glass Breakage – Security Problem or Hazard
- Leaking Walls, Roofs, Ceilings
- Fire in the House of Any Type

If you experience any of the above emergencies, please contact the On-Call Maintenance at 505.260.7264. If you have a maintenance problem that is not an emergency, call the Maintenance Office the next business day to initiate a work order.

Equipment Rental

Did you know that you can rent the following lawn equipment through the Maintenance Office?

- Electric Lawnmower w/cord
- Weed Eater w/cord
- Grass Seed
- Rake

FREE for first 2 hours
\$20 Fee Every Hour After

Bulk Pickup

Bulk pickup is specifically for residents who are moving in or out ONLY. If this does not apply to you and you have bulk trash to dispose of, you can use the dumpsters behind the Maintenance Office during business hours.

Kirtland Family Housing Tenant Representatives

Primary Contact for Representatives

CMSgt. Crisler, 377th MSG
846-7711

Village II

MAJ John Shannon
266-6201

Village III

To Be Named

Village IV

MSgt. Salvador Zamora, 377 SFS
620-9735

Village V

TSgt. Melanie Duplantis, 58MOS
702-3265

Village VI

SSgt. Kamuela Alesna, 377 SFS
808-381-6653

Village VII

SRA Daniel Bergmann, 898 MUNS
254-7766

Pershing

SSgt. Raymond Castro, 377 SFS
302-632-4907

Village Representatives meet with KFH on a monthly basis. If there are issues you'd like discussed, please inform your representative.

THE ABOVE INFORMATION IS FOR OFFICIAL USE ONLY

Landscaping Schedule

Mow

Monday – Pershing, Village 6
Tuesday – Village 2 & 3
Wednesday – Maxwell Place
Thursday – Village 5 & 7
Friday – Leasing Office, Village 1 & 4

Weed, Trim & Chemicals

Monday – Pershing, Village 6
Tuesday – Village 2 & 3
Wednesday – Maxwell Place
Thursday – Village 5 & 7
Friday – Leasing Office, Village 1 & 4
Saturday – Extra

Irrigation

Monday – Leasing Office, Village 1 & 2
Tuesday – Pershing, Village 6
Wednesday – Village 2 & 3
Thursday – Maxwell Place
Friday – Village 5 & 7