

March 2010

Kirtland Family Housing Newsletter

Office Staff

- Paul Tourné,
Community Director
- Veronica Huling,
Assistant
Community Director
- Christine Coffield,
Accounting
- Nikki Jarvis,
Receptionist

Leasing Staff

- D'Layne Esquivel,
Leasing Agent
- Kara Reynolds,
Leasing Agent

Maintenance Staff

- Wade Little,
Supervisor
- Bill Ward,
Assistant
Supervisor
- Joyce Melton,
Coordinator
- Debbie Melton,
Coordinator

LEASING OFFICE HOURS

Mon, Tue, Thur & Fri
8:00 a.m. to 5:30 p.m.
Wednesday
9:30 a.m. to 5:30 p.m.
Saturday
9:00 a.m. to 1:00 p.m.

MAINTENANCE HOURS

Monday – Friday
7:30 a.m. to 4:30 p.m.

1012 Golden Smoke Drive · Albuquerque, NM 87116
Leasing Office Phone 505.232.2049
Maintenance Phone 505.266.0079
Fax 505.255.0155

Breakfast on the Go

On Wednesday March 17th, KFH will be in Village 5 giving out a FREE quick breakfast on the go. Drive by and grab a quick bite on your way to work. We will be in Village 5 from 7 a.m. to 8 a.m. Make sure to keep an eye out for us, we may be in your Village next!

PETS

Excessive barking by dogs and their defecating or urinating on playgrounds and common areas within 50ft of any housing area are considered nuisances. Animal waste must be promptly removed by the owner of the pets. Pet owners must ensure that animals do not become a nuisance due to noise, odors and property damage

KFH – Annual Spring Clean Up

We will be having our annual spring clean up for all Kirtland Family Housing residents the week of March 22nd – 28th 2010. There will be 3 dumpsters available for you to be able to dump your trash (2) located at the soccer field on club road and (1) in 34th street parking lot (near pershing park).

Maintenance will be by to pick up any bulk trash or appliances on 3-24-10 (PM only) and 3-25-10 (AM only). If you have any items for pick up please be sure all items are out by the specified times.

Any HAZMAT items can be brought to the Maintenance office located at 1000 Golden Smoke Drive SE (near KFH housing office)

Utility Reconciliations

Beginning January 1st Kirtland Family Housing switched over all utility billing to MINOL. All utility reconciliations for October 2009 – December 2009 will be done by our office and all balance or credit info will be passed on to the utility company. Residents will then be notified.

Roommates

We continue to receive reports that some homes have roommates, other than the family on the lease, living with them. If you have anyone living with you that are not on the lease, they need to leave. This is considered a major lease violation

Kirtland Family Housing

PETS

We have received several calls about pets out in the cold. Please take care of your pets!!! If you feel a pet is being mistreated, call the Law Enforcement Desk to report it.

Records Update

Remember, if you re-enlist, pick up rank, change phone numbers, get promoted, etc., come by the office so we can change our records. It's important we have current information.

Thanks

From all of us at KFH, we all enjoy being here working with the Kirtland Team.

Upcoming Events can be viewed online!

See us at:

www.kirtlandfamilyhousing.com

Please Remember there is a no Soliciting Policy within Kirtland Family Housing.

After Hours Emergencies

The following listed items are considered to be after-hours emergencies:

- Sewage Back-Ups of Any Type
- Gas Leaks that set-off the Carbon Monoxide Detector
- Flooding
- No Cold or Hot Water to Entire House
- Toilet Stoppage – If Only Toilet in House
- Large Water Leak
- No Heat
- Range – All Burners or Oven Inoperative
- Carbon Monoxide Detector Inoperative or Beeping
- Smoke Detector Inoperative or Beeping
- No Power to Entire House
- No Power to Appliances or Furnace
- Plumbing Leaking into Rooms
- Inoperative Door – Cannot Secure House
- Glass Breakage – Security Problem or Hazard
- Leaking Walls, Roofs, Ceilings
- Fire in the House of Any Type

If you experience any of the above emergencies, please contact the On-Call Maintenance at 505.260.7264. If you have a maintenance problem that is not an emergency, call the Maintenance Office the next business day to initiate a work order.

Winter Tips

- Disconnect all hoses from exterior faucets to avoid freezing and possibly leaking into the house.
- Leave an inside faucet dripping at night when temperatures get below freezing.
- To ensure maximum efficiency to your furnace, make sure the return air vent is clean and not obstructed.

Kirtland Family Housing Tenant Representatives

Primary Contact for Representatives

CMSgt. Crisler, 377th MSG
846-7711

Village II

MAJ John Shannon
266-6201

Village III

Cpt Thompson, 550 SOS

Village IV

MSgt. Salvador Zamora, 377 SFS
620-9735

Village V

TSgt. Melanie Duplantis, 58MOS
702-3265

Village VI

SSgt. Kamuela Alesna, 377 SFS
808-381-6653

Village VII

SRA Daniel Bergmann, 898 MUNS
254-7766

Pershing

Village Representatives meet with KFH on a monthly basis. If there are issues you'd like discussed, please inform your representative.

THE ABOVE INFORMATION IS FOR OFFICIAL USE ONLY

Bulk Trash Pick-Up

The intention of this service is to assist in move-ins and move-outs. In the future, they are the only pick-ups that will be done. Also, items that we don't pick up include appliances, furniture, fences, computers and monitors, hazardous materials and items that are contaminated with such materials. Any item that might have been POL product contamination should not be included in bulk pick-up items.