



Maxwell Place Contact Information

4129B Mercury Cir
Albuquerque, NM 87116

Phone Numbers

Office: 505-255-1188
After Hours Emergency Maintenance:
844-887-6838
Fax: (505) 255-0155

Staff

Community Director	Charlena Cavender
Community Manager	Jesse Lopez
Leasing Agent/RSS	Martha Castillo
Maintenance Director	Paul Melendez
Asst. Maintenance Director	Don Morrison
Asst. Maintenance Director	Bill Ward
Marketing Coordinator	Amber Tracy

Website

www.kirtlandfamilyhousing.com

Facebook

www.facebook.com/MaxwellPlaceABQ

Office Hours

Mon-Fri 8:00 am - 5:00 pm
Wednesday 9:30 am - 5:00 pm
Closed 1:00 - 2:00 pm
Sat & Sun CLOSED

Helpful Numbers

Non-Emergency APD (505) 242-2677

We are happy to serve you!

“Spring” Cleaning

We have received several requests for a dumpster to be available for our residents. This is still in the works, so in the meantime, feel free to call our office and request a bulk pick-up. Someone from our maintenance team will come to your home and collect those items which you wish to dispose of and take them to the dumpsters at the Kirtland Office.

In addition, we are hoping to help facilitate a Community Yard Sale. Emails were sent at the end of last month requesting votes for particular dates which will be announced soon!



More information to come as to the date of the Community Yard Sale!

Hunt Update

Summertime – and moving's never easy...

June brings warm weather, the end of the school year and MOVING VANS! Let's show our new neighbors our great sense of community and welcome new families. There's nothing like a smile and freshly baked cookies, or a pitcher of iced tea, a pot of coffee or a chilled adult beverage to make a new family feel at home.

Ensure new neighbors are included in block parties or potluck meals. Introduce kids to others their age. It's much nicer to have someone to hang out with during the summer.



Our community is uniquely situated to welcome newcomers. It's a great way to model empathy to our children and perhaps make some new friends.

Maintenance

Water Awareness and Summer Safety

No matter where you live, summer and water seem to go together. Here are a few items to keep in mind this season:

With mosquitoes on everyone's mind, eliminate standing water areas, such as bird baths, kid's toys, pails, wading pools, plant saucers or other places where water may accumulate. A child can drown in just a few inches of water in a bucket – adult supervision is essential when kids are around water.

It's also prime time for open windows. Keep in mind that window screens keep bugs outside – they don't keep kids inside. Ensure children are supervised when windows are open and keep furniture which could be climbed away from windows. It's tempting to use the dresser drawers as steps, for example, so be mindful that kids may use furniture in unexpected ways. Check that any blind cords hang freely – they shouldn't be knotted or tied to prevent strangulation. If you have concerns, please contact maintenance.

JUNE

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30 Offices CLOSED Trash Pick-up	31	1 Running Day Say Something Nice Day	2 Rocky Road Day	3 Doughnut Day	4 Kirtland Air Force Base Open House & Air Show
5 Kirtland Air Force Base Open House & Air Show RENT DUE in the Dropbox	6 Trash & Recycling Pick-up D Day Anniversary	7 Ramadan begins	8 World Oceans Day	9 Jerky Day	10 Kameahameaha Day	11
12 Peanut Butter Cookie Day	13 Trash Pick-up	14 Flag Day Army Birthday	15 Magna Carta Day	16 Dump the Pump Day	17 Bunker Hill Day Emancipation Day	18
19	20 Trash & Recycling Pick-up Summer Solstice Ice Cream .Soda Day	21 Make Music Day	22 Chocolate Éclair Day	23 Let It Go Day	24 Swim a Lap Day	25
26 Sunglasses Day	27 Trash Pick-up	28	29 Camera Day	30 Meteor Watch Day	1	2

Calendar Events

- **A few friendly reminders:**
 - Speed limit is 15 MPH throughout the entire community.
 - Please clean up after your pets & keep them leashed when outside! This is your responsibility as a pet owner!
 - Make sure your front/backyards are kept neat, as well as your carport, in order to avoid violations. Also, any fence installed must be in compliance with KFH regulations. Come by the office for more information.
 - Please avoid parking in front of mailboxes as this makes it difficult for the carrier to deliver the mail.
- Don't forget to visit our **Lending Library** at the Kirtland Family Housing Town Center. Bring a book to leave for someone else to enjoy and take a "new" one home with you!
- Have a noise complaint or some other non-emergency police matter? Please call APD at (505) 242-COPS (2677)
- Pay your rent from the comfort of your home at rentpayment.com!