



Contact Information

4129B Mercury Cir
Albuquerque, NM 87116

Phone Numbers

Office: 505-255-1188
After Hours Maintenance: 844-887-6838
Fax: (505) 255-0155

Staff

Community Director	Charlena Cavender
Community Supervisor	Tana Gallegos
Leasing Agent/RSS	Martha Castillo
Maintenance Director	Paul Melendez
Asst. Maintenance Director	Don Morrison
Asst. Maintenance Director	Bill Ward
Marketing Coordinator	Amber Tracy

Website

www.kirtlandfamilyhousing.com

Facebook

www.facebook.com/MaxwellPlaceABQ

Office Hours

Mon-Fri 8:00 am - 5:00 pm
Wednesday 10:00 am - 5:00 pm
Closed Daily 1:00 - 2:00 pm
Sat & Sun CLOSED

Helpful Numbers

Non-Emergency APD (505) 242-2677

We are happy to serve you!

Kid's Craft Days!

Thank you to everyone that attended the February Valentine's Craft Day! We had lots of fun, and we hope all of you did as well!

This month we will be making fruit loop rainbows in honor of St. Patrick's Day! Find more information about this and other resident events on our Facebook page (<https://www.facebook.com/MaxwellPlaceABQ/>).



Don't forget to RSVP via the Facebook event page to ensure we have enough supplies and snacks for everyone that plans to attend!

Communication

Are you getting our emails and seeing our Facebook posts? We hope so, but if you aren't, please let us know! We want you to stay up to date on everything that is happening in our community! Call or stop by the office to ensure that we have an updated email address on file! Did you know you can attend all KFH sponsored events? Call the office & we can get you a temporary pass!



Find us on Facebook at www.facebook.com/MaxwellPlaceABQ (you do not need an account to do this!)

Community Pet Policies

Recently we have been receiving a significant number of complaints pertaining to pets in our community (loose pets, pet owners not cleaning up after their animals, and even residents with restricted breeds). These policies are in place for the safety and wellbeing of everyone in our community, pet owners included.

Effective immediately, we will be heavily enforcing violation infractions to these policies. If you need a copy of the community pet policies, please visit our website at www.kirtlandfamilyhousing.com, or stop by the office and we will be happy to give you a copy. Thank you for your understanding and cooperation with this important matter.

March HAPPENINGS

March 3rd

A Walk Through the Enchanted Forest-Kirtland High Prom. For more details, visit www.facebook.com/events/1751353665192498/

March 18th

Blood Drive, 10am-2pm, Town Center
Call Amber Tracy at (505) 369-3773 or visit www.bloodhero.com, Sponsor Code: DODKFH

March 13th - Recycling

Please put your cans out no sooner than the night before & bring them back up immediately following collection.

March 21st

There's no time to spare! Strike it up with the gang & the KSC at Kirtland Lanes for their monthly social.

March 16th

Join us for a St. Patrick's Day craft & cookies from 3-6pm at the office. RSVP on the Facebook event so that we have enough supplies for everyone!

March 27th - Recycling

Please put your cans out no sooner than the night before & bring them back up immediately following collection.

Community Reminders

- Rent is due BEFORE 11:59PM on Sunday, March 5th. If your rent check is placed in the drop box after this, a 10% late fee added to your account.
- Speed limit is 15 MPH throughout the entire community.
- Please avoid parking in front of mailboxes as this makes it difficult for the carrier to deliver the mail.
- Make sure your front/backyards are kept neat, as well as your carport, in order to avoid violations.
- Have a noise complaint or some other nonemergency police matter? Please call APD at (505) 242-COPS (2677).
- Please clean up after your pets & keep them leashed when outside! This is your responsibility as a pet owner!