



### Maxwell Place Contact Information

4129B Mercury Cir Albuquerque, NM 87116

Phone Numbers Office: 505-255-1188

After Hours Emergency Maintenance:

844-887-6838 Fax: (505) 255-0155

#### Staff

Community Director Charlena Cavender
Community Manager Tana Gallegos
Leasing Agent/RSS Martha Castillo
Maintenance Director Paul Melendez
Asst. Maintenance Director Don Morrison
Asst. Maintenance Director Bill Ward
Marketing Coordinator Amber Tracy

Website www.kirtlandfamilyhousing.com

Facebook www.facebook.com/MaxwellPlaceABO

Office Hours
Mon-Fri 8:00 am - 5:00 pm
Wednesday 9:30 am - 5:00 pm
Closed Daily 1:00 - 2:00 pm
Sat & Sun CLOSED

Helpful Numbers Non-Emergency APD (505) 242-2677

We are happy to serve you!





## Movie Night!

Join us on Friday, September 16th for Movie Night! Hot dogs & popcorn will be served starting at 5pm, movie will start at 6pm. This month we will be showing the Jungle Book!

Have suggestions for future events or movies to show? We'd love to hear them! Feel free to email Community Manager Tana Gallegos at tana.gallegos@huntcompanies.com or Marketing Coordinator, Amber Tracy, at amber.tracy@huntcompanies.com! We look forward to hearing from you!



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#### Hunt Update

There are often special electrical outlets in bathrooms or kitchens that have "Test" and "Reset" buttons -- often black and red -- on them. These are ground-fault circuit interrupters -- GFCIs or GFIs. Their purpose is to protect people from electrocution. Besides preventing shock, it is also common for a GFCI outlet or GFCI breaker to trip.



#### Hunt Update

Along with back to school and football, fall means the annual CEL resident satisfaction survey! Your survey responses and comments help highlight what we're doing well and where we have challenges. For example, we are in the process of installing LED street lights in response to your concerns in last year's survey. Surveys will be delivered the first week in October, so keep your eye out for an email from CEL. To ensure delivery, we ask to have a valid, non-military email address on file. A quick call to the office at (505) 232-2049 will confirm that. Best of all, you'll have the opportunity to win some great prizes, including 6 months of FREE RENT!

# September

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	1	2	3
4	5 LABOR DAY Office CLOSED Rent Due	6	7	8	9	10 Military Day ABQ BioPArk
11	12	13	14	15	16 Movie Night! Food @ 5pm Movie @ 6pm	17 Air Force Ball
18	19	20	21	22	23	24
25	26	27	28	29	30	1

## Friendly Reminders

- Please clean up after your pets & keep them leashed when outside! This is your responsibility as a pet owner!
- Make sure your front/backyards are kept neat, as well as your carport, in order to avoid violations.
- Speed limit is 15 MPH throughout the entire community.
- Please avoid parking in front of mailboxes as this makes it difficult for the carrier to deliver the mail.
  - Parking in front of the leasing office is reserved for those residents visiting the office. No overnight parking is allowed.
  - Have a noise complaint or some other nonemergency police matter? Please call APD at (505) 242-COPS (2677).

