



Contact Information

4129B Mercury Cir
Albuquerque, NM 87116

Phone Numbers

Office: 505-255-1188
After Hours Maintenance: 844-887-6838
Fax: (505) 255-0155

Staff

Community Director	Charlena Cavender
Community Supervisor	Tana Gallegos
Leasing Agent/RSS	Martha Castillo
Maintenance Director	Paul Melendez
Asst. Maintenance Director	Don Morrison
Asst. Maintenance Director	Bill Ward
Marketing Coordinator	Amber Tracy

Website

www.kirtlandfamilyhousing.com

Facebook

www.facebook.com/MaxwellPlaceABQ

Office Hours

Mon-Fri 8:00 am - 5:00 pm
Wednesday 10:00 am - 5:00 pm
Closed Daily 1:00 - 2:00 pm
Sat & Sun CLOSED

Helpful Numbers

Non-Emergency APD (505) 242-2677

We are happy to serve you!

Family Dinner & Game Night!

We'd love to bring in the new year with you and your family! Please join us for dinner & a night full of fun for the whole family on Friday, January 20th from 5-7pm at the Maxwell Place Leasing Office. Games will be provided, but feel free to bring one of your favorites to share with others!

RSVP to the Facebook event at <https://www.facebook.com/events/233434850401568/> and comment with the number of people in your family that will be attending so that we can ensure to have enough food for everyone!



Can't make this event/ No worries! We have tons of things in store for our residents this year! Stay tuned for more information on upcoming events!

Trash/Recycling Schedule

Beginning the week of November 28th, your residential TRASH service changed from Monday to Friday. Please note, recycling services remain every other Monday at this time. We understand this is an inconvenience, which is why we have asked Waste Management to consider changing the date of recycling to every other Friday. We will update as soon as we know if that change will be made!



Waste Management has not released its 2017 service schedule at this time. As soon as they do, we will be sure to distribute it to our residents!

Kirtland High Prom

Our team is constantly thinking of new events that that will be fun and memorable for you, our residents. Mark your calendars and join us for the first ever Kirtland High Prom "A Walk through the Enchanted Forest", on Friday, March 3rd, 2017. Enjoy a night of dancing, dinner, drinks (non-alcoholic, though cash bar will be available), prom photos, and of course, the crowning of our Kirtland High Prom King & Queen.

If you never had the chance to go to prom, or you'd rather forget that distant memory, this is a perfect opportunity for a night you'll never forget. Stay tuned for more details and formal invitations as the event date nears! If you have any questions or ideas, feel free to email Marketing Coordinator, Amber Tracy, at amber.tracy@huntcompanies.com.

January Happenings

January 2nd

Offices are CLOSED. As always, if you experience a maintenance emergency during this time, please don't hesitate to call (844) 877-6838

January 16th

Martin Luther King, Jr. Day
Please note that while some base facilities will be closed, Kirtland Family Housing will be open.

January 11th

Our offices will be closed today for training. If you experience a maintenance emergency during this time, please don't hesitate to call (844) 887-6838.

January 20th

Heart Link, 8:45a-2:30p Room 120
To register, please call the Airman & Family Readiness Center at (505) 846-0741/0751.

January 16th

The Kirtland Family Housing staff is participating in a Blood Drive! Stay tuned as we hope to host more drives in the future for you, our residents!

January 20th

Join us for our first event of the new year, Family Dinner & Game Night at the Leasing office from 5-7pm. Please RSVP on Facebook so we have enough food!

Upcoming Events

- Rent is due BEFORE 11:59PM on Thursday, January 5th. If your rent check is placed in the drop box after this, a 10% late fee added to your account.
- Speed limit is 15 MPH throughout the entire community.
- Please avoid parking in front of mailboxes as this makes it difficult for the carrier to deliver the mail.
- Make sure your front/backyards are kept neat, as well as your carport, in order to avoid violations.
- Have a noise complaint or some other nonemergency police matter? Please call APD at (505) 242-COPS (2677).
- Please clean up after your pets & keep them leashed when outside! This is your responsibility as a pet owner!