



Contact Information

4129B Mercury Cir
Albuquerque, NM 87116

Phone Numbers

Office: 505-255-1188
After Hours Maintenance: 844-887-6838
Fax: (505) 255-0155

Staff

Community Director	Charlena Cavender
Community Supervisor	Tana Gallegos
Leasing Agent/RSS	Martha Castillo
Maintenance Director	Paul Melendez
Asst. Maintenance Director	Don Morrison
Asst. Maintenance Director	Bill Ward
Marketing Coordinator	Amber Tracy

Website

www.kirtlandfamilyhousing.com

Facebook

www.facebook.com/MaxwellPlaceABQ

Office Hours

Mon-Fri 8:00 am - 5:00 pm
Wednesday 10:00 am - 5:00 pm
Closed Daily 1:00 - 2:00 pm
Sat & Sun CLOSED

Helpful Numbers

Non-Emergency APD (505) 242-2677

We are happy to serve you!

Kirtland High Prom

Mark your calendars and join us for the first ever Kirtland High Prom "A Walk through the Enchanted Forest". Enjoy a night of dancing, dinner, drinks, prom photos, and of course, the crowning of our Kirtland High Prom King & Queen.

If you never had the chance to go to prom, or you'd rather forget that distant memory, this is a perfect opportunity for a night you'll never forget. If you have any questions or ideas, feel free to email Marketing Coordinator, Amber Tracy, at amber.tracy@huntcompanies.com.



If you'd like to attend but do not have base access, please let us know! We'd be happy to sponsor you on so that you can attend this event!

Hunt Update

Hunt Military Communities is pleased to announce that it received both the Platinum A List and A list awards for customer service excellence. John Ehle, Hunt Military Communities' President stated, "These awards demonstrate that we are listening to our residents and making the changes they've asked for to continue offering them the best living experience possible."



Kirtland Family Housing was among these A List properties! We sincerely thank you for taking the time out of your day to complete this survey!

Maintenance/Landscaping Update

Our landscapers will be spraying the property following the schedule below. Please note, this schedule may vary slightly depending on wind. The low odor chemical has a slight blue tint that should last about a day or so.

2/1-2/2 - Paint Brush
2/3-2/6 - Golden Smoke
2/7-2/8 - Village 1, UPC Backyards...
2/9-2/10 - Village 4, UPC Backyards
2/13-2/14 - Village 2
2/15-2/16 - Village 5
2/17-2/21 - Village 3
2/22-2/24 - Village 7
2/27-3/3 - Pershing/Village 6

February HAPPENINGS

February 2nd

Our offices will be closed 11:30am-2pm. As always, if you experience a maintenance emergency during this time, please call (844) 877-6838.

February 16th

Our offices will be closed from 11:30am-1pm for training. If you experience a maintenance emergency during this time, please call (844) 877-6838.

February 9th

Join us for a Valentine's Day craft & cookies from 3-6pm at the Leading Office. RSVP on Facebook so that we have enough supplies for everyone!

February 20th

President's Day!
Please note that while some base facilities will be closed, Kirtland Family Housing will be open.

February 13th & 27th

Recycling (green can) is picked up every other Monday. Feel free to stop by the office for a list of items in which you can recycle!

February 21st

Join the KSC for a Mardi Gras Bash full of fun games and excellent food! Scour Pinterest and bring your favorite Mardi Gras themed dish!

Community Reminders

- Rent is due BEFORE 11:59PM on Sunday, February 5th. If your rent check is placed in the drop box after this, a 10% late fee added to your account.
- Speed limit is 15 MPH throughout the entire community.
- Please avoid parking in front of mailboxes as this makes it difficult for the carrier to deliver the mail.

- Make sure your front/backyards are kept neat, as well as your carport, in order to avoid violations.
- Have a noise complaint or some other nonemergency police matter? Please call APD at (505) 242-COPS (2677).
- Please clean up after your pets & keep them leashed when outside! This is your responsibility as a pet owner!